

# INNOVATIVE

## ARTS ACADEMY

Board Meeting

Wednesday, March 27, 2019 at 6PM

Minutes for

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Notice of Meeting               <ul style="list-style-type: none"> <li>◦ Proper notice was published in <i>The Morning Call</i> on <b>Saturday, March 23, 2019</b></li> </ul> </li> <li>• Flag Salute</li> <li>• Roll Call</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #D3D3D3;">Administrative Member</th> <th style="background-color: #D3D3D3;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Keely Collins, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Chief Executive Officer//Principal</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Keely Collins, General Counsel	Present	Danny Youssef, Secretary	Present	Douglas Taylor, Chief Executive Officer//Principal	Present	Tom Taylor, Accountant	Absent																															
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Old Business	<ul style="list-style-type: none"> <li>• <b>Approval of board meeting minutes for February 2019</b> <ul style="list-style-type: none"> <li>◦ Motion to approve: Danny Youssef</li> <li>◦ Motion seconded by: Rob Sirmans               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>• <b>Approval of February 2019 financials</b> <ul style="list-style-type: none"> <li>◦ Motion to approve: Rob Sirmans</li> <li>◦ Motion seconded by: Danny Youssef               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>																																													
Executive Session	Enter Executive Session to discuss pending legal matters and personnel legal matters at 6:29PM																																													
Return to Regular Session	Return to Regular Session at 6:45PM																																													
Enrollment Update	<ul style="list-style-type: none"> <li>• As of Wednesday, March 27, 2019 there are <b>568</b> students enrolled for 2018-2019.</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #D3D3D3;">Grade</th> <th style="background-color: #D3D3D3;">Total Seats by Grade</th> <th style="background-color: #D3D3D3;">Enrollment by Grade (18-19)</th> <th style="background-color: #D3D3D3;">Remaining Seats by Grade</th> <th style="background-color: #D3D3D3;">IEP by Grade (18-19)</th> </tr> </thead> <tbody> <tr> <td><b>6</b></td> <td>120</td> <td>114</td> <td>6</td> <td>14</td> </tr> <tr> <td><b>7</b></td> <td>120</td> <td>106</td> <td>14</td> <td>26</td> </tr> <tr> <td><b>8</b></td> <td>120</td> <td>98</td> <td>22</td> <td>24</td> </tr> <tr> <td><b>9</b></td> <td>120</td> <td>92</td> <td>28</td> <td>16</td> </tr> <tr> <td><b>10</b></td> <td>90</td> <td>75</td> <td>15</td> <td>15</td> </tr> <tr> <td><b>11</b></td> <td>60</td> <td>51</td> <td>9</td> <td>15</td> </tr> <tr> <td><b>12</b></td> <td>60</td> <td>32</td> <td>28</td> <td>5</td> </tr> <tr> <td style="background-color: #ADD8E6;"><b>Totals</b></td> <td style="background-color: #ADD8E6;"><b>690</b></td> <td style="background-color: #ADD8E6;"><b>568</b></td> <td style="background-color: #ADD8E6;"><b>122</b></td> <td style="background-color: #ADD8E6;"><b>115</b></td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	Remaining Seats by Grade	IEP by Grade (18-19)	<b>6</b>	120	114	6	14	<b>7</b>	120	106	14	26	<b>8</b>	120	98	22	24	<b>9</b>	120	92	28	16	<b>10</b>	90	75	15	15	<b>11</b>	60	51	9	15	<b>12</b>	60	32	28	5	<b>Totals</b>	<b>690</b>	<b>568</b>	<b>122</b>	<b>115</b>
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<p><b>Chief Executive Officer/Principal Report</b></p>	<ul style="list-style-type: none"> <li>o A recruitment fair for substitute teachers was held in March 2019. The event was successful, as two substitute teachers were hired from the event.</li> <li>o IAA has scheduled two career interview days for prospective teachers in April and May 2019. Finalist will be required to engage in a variety of activities geared at assessing their ability to increase student achievement.</li> <li>o IAA held an open house in March 2019 for 2019-2020. The event was successful, as 29 students were enrolled for the upcoming academic year.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Curriculum, Academics, and Master Scheduling</b> <ul style="list-style-type: none"> <li>o IAA administration has started the student information rollover in Powerschool for the 2019-2020 academic year. We will be working with Intermediate Unit 21 in April 2019 to input course selections.</li> <li>o The second administration of Aimsweb took place this week. The assessment will guide instructional efforts for the remainder of the 2018-2019 academic year.</li> <li>o Middle school students are preparing for the PSSA Assessment in April 2019. Administration has developed a plan to get students engaged and excited about the upcoming assessment. A few ideas from the plan include:           <ul style="list-style-type: none"> <li>▪ Student/teacher basketball game and pep rally</li> <li>▪ Information session and dinner for parents/students</li> <li>▪ Academic contests with rewards for students</li> <li>▪ In-school dance / concerts</li> <li>▪ Grade level meetings with students to reinforce the importance of the PSSA</li> </ul> </li> <li>o High school students will sit for the Keystone exam in May 2019</li> </ul> </li> <li>● <b>Logistics and Operations</b> <ul style="list-style-type: none"> <li>o Administration will be meeting this week to review major initiatives and action steps in preparation for 2019-2020. Focus groups with staff will also guide the major initiatives for next year.</li> <li>o An initial summer cleaning plan has been drafted. It will continue to be updated through May 2019 as additional action items become known.</li> </ul> </li> <li>● <b>Charter Renewal Process</b> <ul style="list-style-type: none"> <li>o IAA administration has requested an extension until April 2019 for the hearing with the Catasauqua Area School District (CASD) to allow more preparation time.</li> <li>o The materials that have been submitted to CASD will need to be presented at the hearing in April 2019.</li> <li>o CASD has not requested any additional materials at this time.</li> </ul> </li> <li>● <b>Human Resources</b> <ul style="list-style-type: none"> <li>o 3/6/2019 is a scheduled teacher workday. School administration will be delivering professional development to staff.</li> <li>o New Hires           <ul style="list-style-type: none"> <li>▪ Jamar Noble has been hired as a Substitute Teacher</li> <li>▪ Ferzana Ramin has been hired as a Substitute Teacher</li> </ul> </li> </ul> </li> </ul>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval of resignation for employee: 3805127</b> <ul style="list-style-type: none"> <li>o Motion to approve: Danny Youssef</li> <li>o Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>● <b>Approval of separation agreement for employee: 4784674</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Approval of separation agreement for employee: 3839807</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Approval of new hires</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>
<b>Public Comment</b>	<p><b>Members from the public are invited to comment on items <u>that are listed on this agenda.</u> Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p> <p>None.</p>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>● Monday, April 29, 2019 at 6PM</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting</b> <ul style="list-style-type: none"> <li>○ Motion to approve: David Rank</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>